



1. PRESS MEDIA INFORMATION

Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	Language: <input type="checkbox"/> English <input type="checkbox"/> German <input type="checkbox"/> French* <input type="checkbox"/> Spanish*		
Family name:	First name:		
Function:	Company:		
Company Address:			
Postcode:	City:	Country:	
Phone	Fax.....		
E-mail:		VAT No:	

2. ACTIVITIES (please tick your choice)

Wednesday, 15 February	<input type="checkbox"/> IT Family Dinner
Thursday, 16 February	<input type="checkbox"/> Karlsruhe Reception
Friday, 17 February	<input type="checkbox"/> Technical visits**

3. CONFIRMATION

Please return the form together with a copy of your press card or a letter of assignment from your media outlet.
Your registration is subject to UITP approval.

I am in agreement with the terms and conditions as stated on the reverse page	
Date & Signature	

FAX TO UITP: +32 2 660 10 72
OR SEND SIGNED TO geraldine.dumonceau@uitp.org

* Conference languages are German and English. Translations in French and Spanish will be provided, depending on the number of participants
 ** Please note that there are some limits in the number of participants per technical visit, priority is given to delegates. The 3 options of the technical visits are:

- One-hour tour through the east depot of Verkehrsbetriebe Karlsruhe GmbH (VBK)
- Tour of the construction sites for the 'combined project' - a tram tunnel in Kaiserstraße and a road tunnel in Kriegsstraße
- The Karlsruhe intermodal tram-train system

**Guidelines for media representatives at the IT-TRANS -
Conference & Exhibition specialised in IT Solutions for Public
Transport**

15-17 February 2012, Karlsruhe

1. The International Association of Public Transport (UITP) provides complimentary access to IT-TRANS to all media, including print, broadcast and online media. Media representatives welcome to attend include reporters, writers, photographers and videographers.

2. In addition to the media registration form, valid press credentials/letter of assignment from media outlet, must be submitted to UITP's Communications Department (Ms. Géraldine Dumonceau: Fax: +32 2 660 10 72; geraldine.dumonceau@uitp.org), in order to be registered.

3. Media are requested to pre-register no later than **5th February 2012**. On-site registrations are permitted but are not encouraged. Media representatives registering on-site must also submit valid press credentials/letter of assignment from media outlet.

4. Kindly limit media registration to one individual per outlet. Special requests for extra individuals for an outlet can be addressed to the Communications Department.

5. All Conference presentations are embargoed until immediately after their delivery.

6. Media may not distribute promotional materials of any kind during the Conference, unless they have a stand at the exhibition or another previously-agreed arrangement with UITP.

7. Media delegates may not bring accompanying persons to the Conference.

8. Media delegates are entitled to:
Access to all Conference sessions
When indicated: lunches and coffee breaks

For more information please contact **Géraldine Dumonceau** (Tel: +32 2 663 66 72; Fax: +32 2 6601072; geraldine.dumonceau@uitp.org).