Special Terms and Conditions for Participation in events organised by Karlsruher Messe- und Kongress GmbH

1. Event
IT-TRANS 2026 | International Exhibition and Kongress

2. Organiser
Karlsruher Messe- und Kongress GmbH (Messe Karlsruhe)
Postfach 12 08, 76022 Karlsruhe, Germany

tel +49 721 3720 0
fax +49 721 3720 2116
info@messe-karlsruhe.de

3. Date(s) and venue
3 – 5 March 2026
Karlsruhe Trade Fair Centre (Messe Karlsruhe)

4. Assembly and dismantling periods
Assembly:
Saturday, 28.02.2026 – 8am-8pm
Sunday, 01.03.2026 - 8am-8pm Uhr
Monday, 02.03.2026 – 8am-8pm

Dismantling:
Thursday, 05.03.2026 – 6pm-12pm
Friday, 06.03.2026 – 8am-8pm
Adjustments are possible by the organizer.

Conclusion of contract/Registration
(1) The presentation of services in the IT-TRANS 2026 exhibitor application does not constitute an offer, but merely an invitation to submit offers.
(2) a) Registrations until 31.05.2024 (exclusively for exhibitors of IT-TRANS 2024)
The exhibitor logs in by entering his registration data for the Online Service Center (OSC), by scanning the QR code at the IT-TRANS Exhibitor lounge or by entering their data in the store. The exhibitor can register via the online space booking system by logging into the online space booking shop or via an individual link provided by the trade fair ("one click order").

For registrations received by 31.05.2024 (rebooking), there is a right of withdrawal free of charge until 16.08.2024, in deviation from the following conditions of withdrawal and cancellation.

(2b) Registrations from 1.6.2024 (new exhibitors)
The exhibitor registers either by returning the legally-binding signed application or via the online stand-registration system.

(3) However, the application can only be submitted and sent if the Exhibitor has clicked the button "1 I have read and accept the General Participation Guidelines for Trade Fairs and Exhibitions of IDFA Members, the General Terms and Conditions, the Special Conditions of Participation, the Technical Guidelines, the House Rules, the Privacy Policy and the General Terms and Conditions for Services OSA." This confirms that these terms and conditions have been accepted by the Exhibitor and thus included in their application.

If registration is made via the registration form, it shall be sent to Karlsruher Messe- und Kongress GmbH with a legally binding signature. The exhibitor shall print out a copy of the document for his own files. Insofar as all conditions for acceptance have been fulfilled, the exhibitor will receive written confirmation of acceptance from the trade fair / exhibition management. If the exhibitor registers via the online stand-registration system, he will automatically receive confirmation by e-mail. The exhibitor will receive his admission document from the project team a few days later.

(4) If only an acknowledgement of receipt is sent, this shall not constitute acceptance of the application. The contract shall not be concluded until the application has been expressly accepted by the Exhibitor receiving a stand confirmation or otherwise expressly is accepted in text form (e.g. by order confirmation) by e-mail.
(5) The contract is concluded between the Exhibitor and Messe Karlsruhe. The trade fair/exhibition management will endeavour to comply with the Exhibitor’s wishes in the choice of the stand or the stand form but reserves the right – in consultation with the Exhibitor – to make changes due to planning constraints.

6. Withdrawal / Cancellation
(1) For bookings received by 31.05.2024 (rebooking), the Exhibitor has the right to withdraw free of charge until 15.08.2024. This is a deviation from the following withdrawal and cancellation conditions.
(2) Once admission has been granted, withdrawal from the contract by the Exhibitor shall not be possible outside the statutory provisions and the following regulations. If the Exhibitor cancels their participation after this time or declares their withdrawal or termination of the contract, they must pay the participation fee for the entire booked stand area and the ancillary costs incurred by the organiser up to this time.

(3) To avert danger and/or for technical or safety-related reasons, the trade fair/exhibition management may prohibit or not permit an exhibit or demonstration planned by the Exhibitor, even at short notice. The discretionary decision of the trade fair/exhibition management here is binding. In this case, the Exhibitor is not permitted to withdraw from the contract and is responsible for redesigning or repurposing their stand space in consultation with the trade fair/exhibition management. Non-approved goods may be removed by Karlsruher Messe und Kongress GmbH at the Exhibitor’s expense without further warning.
(4) The following cancellation fees apply to services:
a) Upon receipt of the notice of withdrawal or cancellation from admission up to eight days before the official start of set-up (in accordance with the special conditions of participation):
50% of the agreed net prices,
b) In the event of receipt of the notice of withdrawal or cancellation from seven days before the official start of stand construction (in accordance with the Special Conditions of Participation): 100% of the agreed net prices for stand construction/services.
(5) Individualized services, such as tailored walls, graphics, etc., are excluded from cancellation.
(6) The Exhibitor has the right to prove that Messe Karlsruhe has not incurred damages in the amount of the costs specified in items 6 (2) to 6 (5).
(6) Messe Karlsruhe is not obligated to accept a contract with a substitute participant with a substitute participant proposed by the exhibitor.

7. Admission requirements
Exhibitors may be manufacturers as well as those companies authorised by a manufacturing plant to exhibit their products.
All exhibits must be precisely designated in the application and correspond to the offer ranges according to the product group index. Items other than those registered and approved may not be exhibited. The trade fair/exhibition management shall make all decisions regarding admission. The trade fair/exhibition management must be notified in text form and approve any changes made by the Exhibitor after approval has already been granted. In addition, the trade fair / exhibition management shall be entitled to revoke admission if the prerequisites for admission are not or no longer met. If the Exhibitor deviates from the information provided in the application without the written approval of the trade fair/exhibition management, the trade fair/exhibition management may exclude the Exhibitor from participating in the trade fair, even at short notice and without observing any deadlines. This cannot provide the basis for claims for damages by the Exhibitor against the organiser.

8. Prices of participation
These prices are net floor space prices without stand construction or side and partition walls. Please order further services via the Online Service Centre (OSC). The marketing fee is € 995, - + VAT. The fee for general ancillary hall costs (waste disposal + hall energy) is € 9,- per sqm + VAT and € 99,- for a basic internet connection (1MBIT LAN).

<table>
<thead>
<tr>
<th>Stand shape</th>
<th>€/m² net</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aisle stand</td>
<td>€ 259,00</td>
</tr>
<tr>
<td>Corner stand</td>
<td>€ 269,00</td>
</tr>
<tr>
<td>End off he block</td>
<td>€ 279,00</td>
</tr>
<tr>
<td>Island stand</td>
<td>€ 289,00</td>
</tr>
</tbody>
</table>

These prices are for net space, excluding stand construction, side panels and partitions.

9. Stand construction service
The stand construction packages can be found on page 1 of the online space booking shop.
Please note: When ordering stand construction packages, stand construction materials that are not required cannot be charged or refunded be made. All packages can be ordered with the registration on the registration form. Once registration has been completed, stand construction can only be ordered via the Online Service Centre (OSC).
Basic package € 107.00 per sqm
Comfort package € 137.00 per sqm
Matrix Basic 2.5m € 168.00 per sqm
Matrix Basic 3m € 208.00 per sqm
Matrix Komfort 2.5m € 201.00 per sqm
Matrix Komfort 3m € 241.00 per sqm
Matrix Design Basis € 216.00 per sqm
Matrix Design Komfort 270.00 per sqm

(all Basic packages: stand construction, excluding floor space and VAT) (all Comfort packages: stand construction, furnishings and services excluding floor space and VAT). Please note: If the exhibitor orders a stand construction package, he cannot claim offset or reimbursement for any stand construction material that is not required. All packages can only be ordered through registration on the registration form. Once registration has taken place, stand construction can only be ordered via the Online Service Center (OSC).

10. Special features
The stand design must comply with the booked stand shape. A maximum of 1/3 of open stand sides may be covered with stand walls. To be built on. (Row stand = 1 open stand side, corner stand = 2 open stand sides open stand sides, head stand = 3 open stand sides and block stand = 4 open stand sides)

11. Special provisions Supporting Exhibitors
Exhibitors located in the areas marked “Supporting Exhibitors” are obliged to book one of the sponsoring or marketing packages offered by the organisers.

12. Force majeure
12.1 Force majeure is an external event which has a very serious impact on the contractual relationship. It is unforeseeable based on human judgement and experience and cannot be prevented or rendered harmless by economically viable means, even when the greatest reasonable degree of care has been taken. In the case of “force majeure”, in particular, Messe Karlsruhe shall be entitled to postpone, shorten, lengthen or restrict the event in whole or in part, or temporarily or permanently close the event. In such a case, the Exhibitor shall have no claim for compensation against Messe Karlsruhe. Services already provided can be settled against Messe Karlsruhe, provided that these costs have already been covered by corresponding income or can be asserted and enforced against the Exhibitor in accordance with legal regulations and contractual agreements.

A cause of force majeure shall be deemed to include the total or partial impossibility of Messe Karlsruhe to provide the contractually owed services, including due to events which, insofar as they could have been foreseen, are outside the sphere of influence of the parties, in particular:

a) the interruption or not merely minor restriction of an adequate supply of electricity, propulsion, data or internet, provided that this is not only of short duration,
b) with regard to the occurrence and further development of pandemics in accordance with the Infection Protection Act (IfSG),
c) due to official/governmental orders or decrees.

12.2 In the case of the event being postponed for any other reason by up to one year, the contractual relationship between the Parties shall remain unchanged unless the Exhibitor or Messe Karlsruhe declares in text form that the stand shall be dismantled. The exhibitor is liable for any damage resulting from failure to ensure the renewed structural stability of stand separation partitions after the dismantling of his stand. The exhibitor shall submit drawings and sketches of the intended stand construction. To set up his own marquees, pavilions or roofed-over facilities on outdoor premises, the exhibitor requires permission which shall be dependent on the prior submission of a draft plan. Any decoration material used by the exhibitor shall be flame-retardant and must comply with all other police regulations. Any damage to partitions and flooring and any modifications to the rented stand space by the exhibitor, his staff or his agents shall be the exhibitor’s liability. Any compensation claims resulting from such damage shall be settled separately. The exhibitor shall notify the trade fair / exhibition management of any contracted design companies unless those are companies which the exhibitor runs himself.

The exhibitor shall use local companies if this becomes relevant. The interior finish of the halls shall not be modified by exhibitors. Pillars, wall projections, fire extinguishers, partitions, distribution boxes and other technical facilities form part of the allocated stand space.

18. Complaints about stand construction services
Complaints must be reported by the applicant immediately (without undue delay) on site at the Service Center of Messe Karlsruhe.

19. Assembly and dismantling
The exhibitor shall receive the access details for the Online Service Center (OSC) in good time and undertakes to note the content of the same. If a company’s stand is still unoccupied 12 hours prior to the beginning of the event or if there is no indication that the exhibitor will arrive at a later stage, then his space shall be given back and the costs for a maximum of 10 exhibitor badges can be charged. Should the stand be dismantled by the exhibitor himself, or if the exhibitor will receive no indication that the stand shall be taken down, the stand shall be charged at the prevailing rates.

20. Exhibitors’ badges
Exhibitor passes are available in the Online Service Center for digital distribution to your employees. Exhibitors’ badges are issued by the office of the trade fair / exhibition management. 2 exhibitor’s badges will be issued free of charge for stand setups of up to 10 sqm, and 1 free of charge for a stand setup up to a maximum of 10 exhibitor badges. Further badges can be issued subject to a charge. Please refer to the relevant forms in the Online Service Center (OSC).

21. Exhibitors’ directory
The organizer will publish your exhibitor profile on the event website and on the online platform talque (or comparable offer). The exhibitor may also be mentioned in social media channels. The obligatory entry comprises basic details (company name, address, e-mail/web address, phone number, address, website).
address, hall, stand no.) in the alphabetical directory, in the product directory (company name, hall, stand no.), and on the website. Where applicable, the exhibitor may also be mentioned via social media channels. This can only be provided if registration has been received on time. Further entries are possible against payment of fees. Please refer to the Online Service Center (OSC). When the exhibitor submits or uploads texts and images in the exhibitor directory and/or magazine, if the organizer should be sued, especially by the holder of the authorship rights or by the holder’s representative, for violation of copyright caused by the organizer’s use of images and texts which the exhibitor submitted and/or uploaded, then the exhibitor shall be liable for the resulting damages and shall indemnify the organizer with regard to these claims from the third party. The exhibitor shall pay any licensing, utilization or authorship fees (e.g. to VG Bild Kunst or to the artist or to the author of the submitted and/or uploaded texts) incurred by the reproduction of texts and images in the exhibitor directory and/or magazines.

22. Animals
Animals are not permitted at the event. Guide or assistance dogs are permitted where required for medical reasons. Proof of the need for such guide/assistance dog must be presented upon request. Special exceptions apply to animal-related events.

23. Sale/Distribution
The sale/distribution of goods and services is only permitted when specifically stated in the permit and only when such sales/distribution activities are performed in the rented stand area. The exhibitor must comply with the legal requirements, particularly those pertaining to price labelling. Procurement of and compliance with necessary official permits (such as those from the relevant trade and health authorities) is solely the responsibility of the exhibitor. Conventions entitle Messe Karlsruhe, after prior warning, to close the stand immediately and to exclude the exhibitor from participation in the event and possibly any subsequent events. The exhibitor remains liable for the full price of participation nonetheless and shall have no claim for damages in this respect.

24. Photography
The trade fair / exhibition management is entitled to authorise staff to make drawings, video recordings and photographies of trade fair stands and exhibits and to use the resulting material for its advertising purposes. The exhibitor shall waive all objections arising from his rights of ownership and rights of use. Other persons require express written permission from the trade fair / exhibition management for recordings of any kind.

25. AUMA fee
Net fees of € 0.60 per square metre for indoor space and outdoor space are levied for the Association of the German Trade Fair Industry (AUMA). This amount shall be invoiced along with the stand rental. AUMA upholds the manifold interests of German industry in matters of exhibitions and trade fairs.

26. Technical facilities
Requests for electricity, water, compressed air, telephone connections, etc. can only be met if orders are received on time via the Online Service Center (OSC). A sufficient amount of general illumination will be available. However, the exhibitor or his contractor shall see to it that all electrical lines to be installed at his own expense. Charges for such lines shall be based on the nearest connection point from the relevant stand. The installation of supply lines may only be entrusted to contractors licensed for this purpose by the trade fair / exhibition management. The use of electricity, water and gas within the stand space shall be at the exhibitor’s expense. The trade fair / exhibition management accepts no liability for damage due to technical faults resulting from supply fluctuations, power cuts or force majeure or due to power disruptions effected upon the orders of the fire department, police or public utilities.

The specifications of the technical guidelines (https://www.it-trans.org/en/exhibition/#DownloadArea) must be observed.

27. Terms of payment
Rent for stand space (stand rental) and all other charges are net prices and exclusive of German VAT which is payable at the relevant statutory rate. The exhibitor is responsible for the resulting sales tax to be charged to the customers from the EU with places of business outside Germany, then Messe Karlsruhe is obligated to add the statutory sales tax to the invoice sum. The exhibitor shall receive an invoice for the stand space upon/after confirmation of the stand; where additional charges and stand construction packages are concerned, invoicing shall depend on the order date. All invoices are payable upon receipt. If an invoice is not settled by the exhibitor within 30 days of receipt, then the exhibitor shall be considered as being in arrears irrespective of a reminder. If the exhibitor is in arrears, then the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management reserves the right to cancel the agreement with immediate effect on the grounds of a compelling reason. Please note that all orders received less than two weeks before the start of the event will be subject to an express service surcharge of 25%.

28. Advertising
Active advertising outside the rented stand is not permitted except for the onsite advertising services offered by Messe Karlsruhe. In the event of violations, the trade fair / exhibition management reserves the right to take immediate action. It may also cancel existing agreements for subsequent events on the grounds that essential requirements for contractual fulfilment are no longer met.

29. Prevention of accidents
It is mandatory for the exhibitor to ensure that his exhibited machinery, equipment, devices, etc. have safety devices that comply with the accident prevention regulations of the relevant trade association. Any personal injury or property damage arising from the operation of exhibited machinery, equipment, technical systems, etc. shall be the exhibitor’s liability. Fire extinguishers and their signs shall not be removed or covered, and emergency exits shall not be covered or concealed by exhibits, stalls or banners.

The specifications of the technical guidelines (https://www.it-trans.org/en/exhibition/#DownloadArea) must be observed.

30. Cleaning
The cleaning of outdoor exhibition premises and halls shall be conducted by the trade fair / exhibition management. The exhibitor undertakes to clean the stand he has rented. Packaging and similar materials shall not be stored in halls.

31. Insurance and security
The exhibitor shall be liable for any personal injury and property damage caused by his company. As detailed in the participation regulations of IDFA (the Interest Group of German Trade Fairs and Exhibition Cities), which become part of the contract between organiser and exhibitor, the trade fair / exhibition management accepts no liability for damage caused by fire, burglary, theft, burst pipes or weather conditions. We therefore urgently recommend the conclusion of an exhibition risk insurance. The trade fair / exhibition management has concluded a special agreement with an insurance company for the duration of the exhibition. In view of the special reduced rates that are available, it is recommended that exhibitors join this agreement. Should the exhibitor wish to obtain special chargeable stand security, then this shall be conducted exclusively by competent commissioned for this purpose by the trade fair / exhibition management on the terms which are applicable at the time. The relevant forms can be found in the Online Service Center (OSC). The obligation to take out liability insurance for separately bookable services remains reserved.

32. GEMA
The exhibitor shall contact GEMA (German Society for Musical Performing Rights and Mechanical Reproduction Rights) in the following cases: use of live music, band music, records, cassettes, CDs, DVDs, presentations of films with sound or videos with music or in the event of membership of an AV or TV medium. GEMA, 11506 Berlin, Germany, Phone: +49(0)30 58858999.

33. Data protection
The personal data which you have provided will be processed in the context of fulfilling the contract. In this context, the data may also be passed along to third parties (service partners) insofar as this may be necessary to fulfill the contract. The processing of the data occurs according to article 6, paragraph 1, lit b DSGVO. Moreover, your data will be used in legitimate interest for direct advertising according to article 6, paragraph 1, lit f DSGVO. You can find further information at: https://www.it-trans.org/en/data-protection/

34. Domiciliary right
The trade fair / exhibition management exercises a domiciliary right on the outdoor premises and in the exhibition halls. Instructions of the trade fair / exhibition management, their employees and their stewards shall be observed.

35. Recognition of the terms and conditions of exhibition and the house rules
By registering for participation in the exhibition, the exhibitor bindingly recognises these Special Terms and Conditions for Participation, the
General Exhibiting Guidelines for Trade Fairs and Exhibitions of IDFA Members and the House Rules both for himself and for his agents. In the event of a violation, the trade fair / exhibition management shall be entitled to remove the faults or disruptions at the expense of the relevant exhibitor and to close down the stand without compensation.

If the provisions of these “Special Terms and Conditions for Participation” differ from the corresponding provisions of the “General Exhibiting Guidelines for Trade Fairs and Exhibitions of IDFA Members”, the provisions of the “Special Terms and Conditions for Participation” shall always take precedence.

36. Period of limitation
All contractual and pre-contractual claims of the exhibitor towards the trade fair / exhibition management shall come under the statute of limitation for a period of 6 months. This period shall start on the working day after the end of the exhibition.

37. The place of jurisdiction and performance is Karlsruhe.
The law of the Federal Republic of Germany shall apply. The terms and conditions of the organizer apply exclusively; the terms and conditions of the exhibitors do not apply. The German text is legally binding.

38. Voidance
Should any of the aforementioned provisions be or become invalid, then this shall not affect the validity of the remaining Special Terms and Conditions for Participation or the entire agreement. Should one of these provisions be invalid, then the parties agree that it shall be replaced by whatever provision comes as close to it as possible in terms of its economic meaning and purpose.

Karlsruhe, May, 2nd 2024
A General Exhibiting Guidelines for Trade Fairs and Exhibitions of IDFA Members*

In the event of any non-constancy, the following regulations shall apply in the undermentioned (if available): A. Individual binding agreements of the organizer B. Special Exhibiting Conditions of the organizer C. General Exhibiting Guidelines

01.01 The participants in trade fairs and exhibitions shall be divided into exhibitors, co-exhibitors, co-owners of co-exhibitors, and additionally represented companies. They shall hereafter be called “participants” for short.

01.02 The admission of one or more co-exhibitors shall only be possible in exceptional cases and shall entail the organizer to charge accordingly for each individual participant.

01.03 Exhibitors, co-exhibitors and additionally represented companies

An exhibitor shall be regarded as anyone who hires an exhibition stand for the duration of a trade fair or exhibition and takes part in this event with their own personnel and their own products or services.

A co-exhibitor shall be regarded as anyone who takes part in a trade fair or an exhibition on the stand of an exhibitor with their own products or services and beneficiaries of the management effect and services.

Co-exhibitors shall also include members of a group of companies and establishments.

In the case of an exhibitor who is actually a manufacturer, an additionally represented company shall be regarded as every company which has been registered and admitted to the event and which has agreed to the publication of information relating to his electronic visitor recording and evaluation programmes, and agrees to his data being recorded, processed and used for the purpose of the event.

The organizer shall also be entitled to impose restrictions on the registered exhibitors and change the amount of registered space. Admission shall only apply to the registered exhibitors, the participants mentioned in the confirmation of admission and the space stipulated therein. No items apart from those which have been registered and admitted to the event may be exhibited.

03.02 The participant shall have the actual and legal power of disposal over the registered exhibits and shall be in possession of any necessary official operating licences. Descriptions and brochures relating to the goods or services to be exhibited shall be submitted by the participant on request.

04. Space assignment

04.01 The organizer shall personally assign space in accordance with the objective and situation of the particular event and the actual amount of space available. If possible, the organizer shall also accommodate specific space assignments in the registration form. The order in which applications are received shall not be the sole decisive factor in assigning space.

04.02 The organizer shall admit participants to the event by issuing written confirmation of participation along with details of the stand provided (stand confirmation). Unless otherwise agreed in writing, the participation contract between the exhibitor and the organizer shall be concluded with legal binding effect. If the contents of the stand confirmation differ from the exhibitor's registration form, the contract shall be concluded on the basis of the stand confirmation, unless the exhibitor objects in writing within two weeks.

05. Unauthorized transfer of stand space, co-exhibitors, additionally represented companies

05.01 The assigned stand space may not be exchanged with another exhibitor. Partial or complete transfer of the stand space or subletting of the stand space to third parties shall also not be permitted without the approval of the organizer. In the event of an infringement of this provision, the organizer shall be entitled to terminate the contract in accordance with section 17 for good cause.

05.02 If a participant nominated by the participant is not already registered according to subsection 06.01. The exhibitor shall be entitled to withdraw from the contract within 14 days after receipt of the notice of change. Compensation shall be granted in accordance with section 17 for good cause.

06. Fees, payment deadlines and terms, lessor’s right of lien

06.01 The participation fee amount and the payment deadlines are shown in the Special Exhibiting Conditions. The payment deadlines shall be observed. Prior and full payment of the invoice on the stipulated dates shall be a prerequisite for taking possession of the assigned stand space and for handing over the participant passes. No provision shall be made for deferral of payment in the event of any deviation from this regulation. Owing to unforeseeable circumstances, e.g. if the participant cannot present the account if they are sent in writing within 14 days after receipt of the invoice. When sending the invoice, the organizer shall draw the exhibitor’s attention in particular to the importance of his actions.

06.02 The AUMA service fee amounting to €0.60 per square metre of stand space shall be charged for the activities of the Association of the German Trade Fair Industry (AUMA), Lithenstrasse 24, 50679 Cologne, Germany. The invoice shall be listed separately on the invoice.

06.03 All invoice amounts shall be transferred in Euro without any bank charges or deductions quoting the customer number and invoice number to one of the accounts shown on the invoice. The exhibitor shall pay only to one of the accounts specified, or the organizer shall be entitled to charge interest to the interest rate in which he would pay for taking out corresponding loans, but at least 8 percent above the current base interest rate, plus a fee of 3.00% for every additional warning letter. The organizer shall reserve the right to assess subsection 17.06.01, if after the due date (§ 353 of the German Commercial Code), any further damage caused by default and other rights arising from these Exhibiting Conditions. The participant shall be entitled to provide the organizer with documentary evidence to the effect that the latter suffered no damage over and beyond the statutory default interest rate as a result of default in payment. 06.04 If the participant culpably fails to comply with his payment obligations on time, the organizer shall be entitled to terminate the contract after granting a reasonable period of grace with consideration of the circumstances and the remaining time, to terminate the contract and demand any claims accordingly and without a warning letter. 06.05 Should a participant fail to comply with his payment obligations, the organizer shall be entitled to retain the exhibits and the stand fittings, and have them auctioned at the expense of the participant, each time prior written notice of his intention to sell shall have been given, or to sell them at a stock exchange price or a market price.

07. Participation by the participant

07.01 Non-participation by the participant shall not generally release him from his contractual obligations. The participant shall be obliged, in particular, in the cases of default due fees. The organizer shall not be obliged to accept a replacement participant nominated by the participant.

07.02 In the event of non-participation, the participation fee shall become due for payment immediately if the due date has not already been established according to subsection 06.01. Otherwise, the organizer shall be entitled to terminate the contract according to subsection 17 for good cause.

07.03 In order to ensure that the trade fair/exhibition has a unified appearance, the organizer shall be entitled to reassign the stand space not used by the participant if the latter does not take part in the event. The participant shall pay an administrative fee (see subsection 17.06.04). The organizer shall be entitled to reassign the participant to the event for factually justified reasons, especially if the standards of an additional participant nominated by the participant is not already registered according to subsection 06.01. The organizer shall be entitled to withdraw from the contract within 14 days after receipt of the notice of change. Compensation shall be granted in accordance with section 17 for good cause.

07.04 In the event of non-participation by a co-exhibitor, the organizer shall also be entitled to pay the full registration fee (see subsection 01.04).

08. Adjustment, relocation and change in the duration of the event

08.01 The organizer shall be entitled to cancel the event for good cause, change its date and location, change the fee or – if necessitated by space conditions, police instructions or other compelling reasons – move the stand space available, as far as it is possible to do so, to another participant. This provision shall also apply if the stand space is reassigned to a replacement exhibitor who is nominated by the participant. If no interested party is found, the organizer shall be entitled to arrange the stand space at the expense of the participant. The participant shall also not be released from the obligation to pay the participation fee if the assigned stand space is hired in another participant's name. If the total area available for the event cannot be fully hired out.

07.04 In the event of non-participation by a co-exhibitor, the organizer shall also be entitled to pay the full registration fee (see subsection 01.04).

08.02 Cases of force majeure, which prevent the organizer from staging the event, shall be regarded as tantamount to a case of force majeure – unless they only last for a short period or were caused by the participant. In the case of an exhibitor who is actually a manufacturer, an additionally represented company shall be entitled to withdraw from the contract within 14 days after receipt of the notice of change. Compensation claims against the organizer shall be excluded in this case, unless special change was unavoidable due to factually justified reasons in which case the organizer shall only be liable for the expenses that could not be avoided. The organizer may object to the admission of the exhibitor to the event for good cause. In the case of an exhibitor who is actually a manufacturer, an additionally represented company shall not be released from the obligation to pay the participation fee if the assigned stand space is hired in another participant's name. If the total area available for the event cannot be fully hired out.

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organizer or his agents.
08.04 If the organizer is responsible for cancelling the event, the participant shall not be obliged to pay the participation fee. 08.05 If the organizer is responsible for cancelling an event, no progress on account of the occurrence of force majeure or for other reasons, the participant shall not be entitled to claim full or partial reimbursement or waiver of the participation fee.
* 10.02 The organizer shall be entitled to stop unauthorized advertising on his stand for his own company and solely for the purpose of advertising products or services other than those which are being advertised without the aid of courts or the police and to remove them from his stand. If the exhibitor fails to comply with this request, the participant shall be entitled to terminate the contract immediately according to section 17 for good cause.
10.03 The organizer shall be entitled to make a final decision (§ 315 of the German Civil Code).
10.05 If the organizer is forced to shorten an event already in progress, the participant shall be entitled to a proportionate reduction of the participation fee. If the organizer is also entitled to compensation on account of a loss of profit, such compensation shall be limited to the amount of the participation fee.
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09.02 The participant shall be obliged to build a trade fair stand or exhibition (exhibition protection).
10. Advertising
10.01 The participant shall only be entitled to use any kind of advertising on his stand for his own company and solely for the purpose of advertising products or services other than those which are being advertised without the aid of courts or the police and to remove them from his stand. If the exhibitor fails to comply with this request, the participant shall be entitled to terminate the contract immediately according to section 17 for good cause.
10.07 Political advertising and/or political statements shall not be permitted, unless the political statement forms part of the event. The use of national advertising which are capable of disturbing the smooth running of the event or public order, the organizer shall be entitled but not obliged to require the participant to remove advertising items and to remove them from his stand.
09.03 The participant shall be entitled to remove exhibits from the stand or start dismantling the stand by the evening of the stand dismantling times stipulated in the Special Exhibiting Conditions.
09.08 The organizer shall be entitled to terminate the contract immediately according to section 17 for good cause.
10.06 The participant shall be strictly forbidden to approach and interview visitors outside the stand. In the event of an infringement of this provision, the participant shall be entitled to terminate the contract immediately according to section 17 for good cause.
11. Direct selling
11.01 Direct selling shall not be permitted, unless it is expressly permitted in the event-related “Special Exhibiting Conditions”. If direct selling is permitted according to the “Special Exhibiting Conditions”, the items for sale shall be marked with clearly legible price tags according to the Price Quotation Ordinance.
11.02 The participant shall be obliged to conform to and maintain English language and to use these photographs, drawings and recordings free of charge.
11.03 The participant shall in particular be free to design and equip their stand according to their own criteria. However, the stand shall be built according to the fixed opening times throughout the duration of the event stipulated in the Special Exhibiting Conditions.
09.05 The stand shall be properly equipped and occupied by knowledgeable personnel at the fixed opening times throughout the duration of the event.
08.05 If the design and/or equipment of a stand do not comply with the relevant specifications, the organizer may request the participant to change the design and equipment and to remove exhibits from the stand or start dismantling the stand by the evening of the stand dismantling times stipulated in the Special Exhibiting Conditions.
13. Security, cleaning, waste disposal
13.01 Responsibility for ensuring the cleaning of the stand shall lie with the participant. The participant shall be obliged to remove exhibits or other items from the stand and clear the stand area on time, the participant shall be entitled to claim full or partial reimbursement or waiver of the participation fee.
13.02 Cleaning of the stand shall be completed each day before the end of the event. In the case of political statements or political advertising which are capable of disturbing the smooth running of the event or public order, the organizer shall be entitled but not obliged to require the participant to remove advertising items and to remove them from his stand.
09.02 The participant shall be entitled to remove exhibits from the stand or start dismantling the stand by the evening of the stand dismantling times stipulated in the Special Exhibiting Conditions.
13.04 If the organizer is forced to shorten an event already in progress, the participant shall be entitled to request the payment of a proportionate reduction of the participation fee. If the organizer is also entitled to compensation on account of a loss of profit, such compensation shall be limited to the amount of the participation fee.
13.05 Failure to comply with the rules on the protection of the environment shall lead to the removal of exhibits, displays or stands and/or the destruction of such exhibits, displays or stands. If the participant has personally infringed industrial property rights, the organizer shall be entitled to terminate the contract immediately according to section 17 for good cause.
14. Photography and other visual recordings
14.01 All types of commercial visual recordings, especially photography and film/video recordings, on the trade fair shall be permitted to the participant. The participant shall be entitled to use these photographs, drawings and recordings free of charge for advertising purposes or press publications.
14.04 Photographs and/or visual recordings
14.06 If the design and/or equipment of a stand do not comply with the relevant specifications, the organizer may request the participant to change the design and equipment and to remove exhibits from the stand or start dismantling the stand by the evening of the stand dismantling times stipulated in the Special Exhibiting Conditions.
12. Exhibitor passes
12.01 After paying the invoice amounts in full (see section 06), every exhibitor who has supplied the organizer with the necessary information in the prescribed manner and who has paid for the exhibitor pass(s) shall be entitled to attend the exhibition (see Special Exhibiting Conditions). The exhibitor passes shall not be increased through the inclusion of other participants.
09.07 Construction of the stand shall be completed at the latest between 08.00 and 18.00 hours. The participant shall be entitled to request the contract to be cancelled at any time (without notice). The participant shall be entitled to request the contract to be cancelled at any time (without notice).
09.03 The participant shall be entitled to use any kind of advertising on his stand for his own company and solely for the purpose of advertising products or services other than those which are being advertised without the aid of courts or the police and to remove them from his stand. If the exhibitor fails to comply with this request, the participant shall be entitled to terminate the contract immediately according to section 17 for good cause.
12.02 The exhibitor passes shall be intended for stand personnel and shall be completed and presented to the security personnel at the entrance to the exhibition area. Exhibitor passes may not be passed on to third parties.
13.03 The participant shall be entitled to dispose of or destroy these items in separate waste disposal systems if used.
13.01 The participant shall be entitled to remove exhibits from the stand or start dismantling the stand by the evening of the stand dismantling times stipulated in the Special Exhibiting Conditions.
14.02 The organizer shall be entitled to make a final decision (§ 315 of the German Civil Code).
to the latest version of the State Assembly Ordinance, he shall be responsible according to the Sample Assembly Ordinance (MVStättVO), especially section 38 (1), (2) and (4), and the relevant provisions of the particular State Assembly Ordinance. The participant shall be obliged in this case to release the organizer and his agents from any damage claims and administrative fines based on their operator liability according to section (5) of the Sample Assembly Ordinance (MVStättVO) or the relevant provisions of the particular State Assembly Ordinance. The provisions of subsection 18.01 shall not be affected.

18.10 The organizer shall bear no insured risk whatsoever in respect of the participant. The participant is expressly referred to the possibility of taking out his own insurance coverage. Every participant shall have the possibility of acquiring extensive insurance coverage on the basis of general contracts concluded by the organizer. Further details on this insurance can be found in the registration documents.

19. Saving clause, statutory limitation, right of retention
19.01 If one of the clauses of these General Exhibiting Guidelines is or becomes invalid or unenforceable, the validity of the other clauses shall not be affected. The contracting parties shall be obliged in this case to agree a valid and enforceable clause which comes as close as possible to the clause to be replaced within the meaning of the General Exhibiting Guidelines. This provision shall also apply to any loopholes in the General Exhibiting Guidelines.

19.02 The limitation period for claims against the organizer shall be one year, unless they are due to gross negligence or intent on the part of the organizer or the claims are subject to a statutory limitation period of more than three years.

19.03 The participant shall only be entitled to offset claims against the organizer if his counterclaims are legally enforceable, are undisputed or have been accepted by the organizer. This provision shall also apply to rights of retention if the participant is a registered trader, a legal person under public law or a special public asset. If the participant does not belong to this group of persons, he shall be entitled to exercise a right of retention in so far as his counterclaim is based on the same contractual relationship.

20. Priority
20.01 Only the German version of the contractual conditions shall be authoritative in regard to the legal relationship between the contracting parties. The German text shall be legally binding.

21. Place of performance, place of jurisdiction, applicable law
21.01 The law of the Federal Republic of Germany shall apply solely to all legal relations between the organizer, his employees, agents and vicarious agents on the one hand and the participant or his employees, agents and vicarious agents on the other hand.

21.02 For both contracting parties, the place of performance and place of jurisdiction (also for legal proceedings for dishonoured cheques or bills) shall be the domicile of the organizer, provided the participant is a registered trader, a legal person under public law or a special public asset. If there is no general place of jurisdiction in Germany. However, the organizer shall reserve the right to take legal action at the general place of jurisdiction of the participant. The German text shall be legally binding.
House rules Messe Karlsruhe

1. Scope and house regulations

1.1 These house rules apply throughout the exhibition grounds at the Messe Karlsruhe site, the halls and buildings of the Conference Centre at the Festplatz in Karlsruhe (Stadthalle, Schwarzwaldhalle, Konzerthaus and Gartenhalle), and to sectioned-off event areas at the Festplatz. In the following, these halls, buildings and open-air spaces are referred to as “places of assembly”.

1.2 These places of assembly are private property and subject to the house rules of Karlsruher Messe und Kongress GmbH (hereinafter referred to as “Messe Karlsruhe”), Festplatz 9, 76137 Karlsruhe, Germany, which enforces the house rules throughout the premises together with the respective organiser and its own representatives.

1.3 The house rules apply to all visitors, exhibitors, tenants, service providers and all other persons unless otherwise specified in an individual agreement. They do not apply to employees of Messe Karlsruhe.

1.4 Possible consequences of an infringement of these house rules:
• Immediate removal from the premises
• Exclusion from the event
• Ban on entering the premises
• Criminal prosecution
• Claim for damages

A refund of entrance fees is excluded in these cases.

1.5 Additional event-specific regulations are announced by posters or other means (Internet, entry tickets, etc.).

2. Right to enter and remain on the premises

2.1 The right to enter and remain on the premises shall only be granted to persons who can show either a valid entry ticket, an accreditation valid for the day of the event or other access authorisation.

2.2 Persons are only permitted to remain in the buildings for the times and purposes specified by the access authorisation. The access authorisation must be carried until the person leaves the premises and be shown to security personnel upon request.

2.3 Persons wishing to purchase an entry ticket may access the ticket office area.

2.4 Children and young persons under the age of 14 must be accompanied by a parent, guardian or other responsible person. Otherwise, the provisions of the German Youth Protection Act (Jugendschutzgesetz) shall apply.

2.5 For security reasons, Messe Karlsruhe may prohibit the taking of bags and rucksacks into the premises and require bags, rucksacks and coats to be deposited in the cloakroom for the standard fee of up to € 2. If no prohibition of this type is in operation, visitors must be aware that security personnel may conduct bag and body searches and that containers, coats, jackets and capes carried by the visitor will be checked for their contents.

Messe Karlsruhe accepts no liability for valuables, money, keys in bags, rucksacks or coats that are deposited in the cloakroom!

2.6 Access to the premises will not be granted to persons who
• have no valid access authorisation
• are clearly under the strong influence of alcohol or drugs
• have the obvious intention of disrupting the event
• refuse to cooperate with security checks
• are carrying prohibited goods (see. 5.11) or
• have been banned from the premises.

If access has already been granted, violation of the above or other house rules of the place of assembly may result in expulsion from the premises. In these cases, a refund of entry fees is excluded.

2.7 For security reasons, Messe Karlsruhe may order the closure and evacuation of rooms, buildings, portable structures or open spaces and/or the termination of events.

In this case, the instructions of the security personnel and/or the evacuation assistants must be followed. In this case, a refund of entry fees must be claimed from the organiser within 14 days. The refund is excluded if the claim is submitted after this deadline.

3. General rules of conduct

3.1 Every person must behave in such a way that no other person is harmed, endangered, harassed or obstructed more than is unavoidable under the circumstances.

3.2 The instructions of supervisory and security personnel as well as official emergency services must be followed.

3.3 The facilities on the premises must be treated with care and respect.

3.4 Waste, packaging materials and empty containers must be disposed of in the receptacles provided.

3.5 Escape and rescue routes as well as safety equipment, such as fire alarms, fire extinguishing equipment and smoke detectors, must be kept clear at all times.

3.6 Objects found on the premises must be handed in at the information counter. Injuries to persons or damage to property must be reported immediately.

4. Vehicle traffic

4.1 The driving of vehicles on the premises requires a permit issued for this purpose.