in events organised by
Karslruher Messe- und Kongress GmbH
Postfach 12 08
76002 Karlsruhe, Germany
Phone: +49 721 3720 0
Fax: +49 721 3720 2116
E-mail: info@messe-karlsruhe.de
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1. Event
IT-TRANS 2020

2. Organisers
Karslruher Messe- and Kongress GmbH (Messe Karlsruhe)
Postfach 12 08, 76002 Karlsruhe, Germany
and
UITP – Union Internationale des Transports Publics
Rue Sainte Marie 6, 1080 Brussels, Belgium

3. Date(s) and venue
Karlsruhe Trade Fair Centre, Germany
1 to 3 December 2020 (Tuesday to Thursday)

4. Assembly and dismantling periods
Assembly:
Saturday, 2 January 2020: 8 a.m. – 6 p.m.
Sunday, 3 January 2020: 8 a.m. – 8 p.m.
Monday, 4 January 2020: 8 a.m. – 6 p.m.
Dismantling:
Tuesday, 5 January 2020: 8 a.m. – 10 a.m.

5. Registration and admission
The exhibitor registers either by returning the legally-binding signed registration form or via the online stand-registration system. If registration is made via the registration form, it shall be sent to Karlsruher Messe- und Kongress GmbH with a legally binding signature. The exhibitor shall print out a copy of the document for his own files. Insofar as all conditions for acceptance have been fulfilled, the exhibitor will receive written confirmation of acceptance from the trade fair / exhibition management.

6. Admission requirements
Admission is granted to all German and non-German manufacturers and all companies that are authorised by a manufacturing plant to exhibit its products. All exhibits shall be specified accurately in the registration form and shall match the groups of exhibits as detailed in the nomenclature. Items shall not be brought to the exhibition unless they have been registered and admitted. Admission shall be at the discretion of the trade fair / exhibition management. Applicants are not automatically entitled to admission. Admission shall be granted by the trade fair / exhibition management in writing. The lease contract shall not be considered as concluded in a legally binding manner until admission has been granted. However, the trade fair / exhibition management shall be entitled to withdraw admission if the admission requirements turn out to be inapplicable or cease to be applicable. Should exhibitors deviate from the information specified in their registration without the written approval of the trade fair / exhibition management, the latter shall be entitled to exclude said exhibitor from taking part in the event, even without notice. Exhibitors shall not be entitled to claim damages from the organiser in this connection.

7. Prices of participation
Prices for:
aisle stand: regular € 289 plus VAT, members of UITP € 249 plus VAT
corner stand: regular € 299 plus VAT, members of UITP € 259 plus VAT
end of block: regular € 309 plus VAT, members of UITP € 269 plus VAT

Regular: € 319 plus VAT, members of UITP € 279 plus VAT
On stand areas of more than 60 sqm a reduction of 10 per cent per sqm will be granted. These prices are for net space, excluding stand construction, side panels and partitions. Should you require further services, please order them from the Online Service Center (OSC). The registration and marketing fee is € 850. + VAT. The general fee for exhibition hall utilities is € 5. per sqm + VAT.

8. Stand construction service
Basic package € 84 per sqm
(stand construction, excluding floor space and VAT)
Maxima 40 Basic package € 76 per sqm
(stand construction, excluding floor space and VAT)
Premium Basic package € 134 per sqm
(stand construction, excluding floor space and VAT)

Please note: If the exhibitor orders a basic or comfort package, he cannot cancel or withdraw from any stand construction material that is not required. Both packages can only be ordered through registration on the registration form. Once registration has taken place, stand construction can only be ordered via the Online Service Center (OSC).

9. Special provisions for supporting exhibitors
Exhibitors located in the areas marked "Supporting Exhibitors" are obliged to order one of the sponsoring or marketing packages offered by the organiser.

10. Force majeure, pandemic-related restrictions
10.1 Force majeure is an external event, unforeseeable by human judgement and experience, which has an immense impact on the contractual relationship and cannot be prevented or rendered harmless by economically tolerable means, even with the utmost care that can be reasonably expected to be taken under the circumstances. Force majeure entitles the contracting parties to adjust the contract or, if such an adjustment is unreasonable, to withdraw from the contract.
Withdrawal must be declared immediately to the other party to the contract in written form, stating all the circumstances justifying the unreasonableness.

10.2 In the event of force majeure, the organizer is additionally entitled to postpone, shorten, extend, or restrict the event in whole or in part, and to close it temporarily or permanently. In this case, the exhibitor shall not be entitled to compensation for any ensuing damage sustained.

10.3 The aforementioned provisions in clauses 10.1 to 10.2 apply accordingly for contracts (exhibitor registrations) concluded during the covid-19 pandemic and for which it is not yet foreseeable which official and statutory requirements will apply at the time of the planned date of the event.

11. Co-exhibitors and additionally represented companies
Inclusion of a co-exhibitor/represented company requires prior written indication on the registration form, specifying complete address details including contacts (see form 2). A registration fee incl. marketing fee of € 850 + VAT is payable for each co-exhibitor. Each represented company is subject to a registration fee of € 850 + VAT.

12. Two-level stands
Two-level stands are subject not only to the stand rental but also to another 50% for the upper level.

13. Stand space
Minimum stand space shall be of 12 sqm. Smaller stand space can only be leased if this has been arranged with the trade fair / exhibition management and if such space results from the layout planning. Any structural columns that are located within the stand space shall form part of the stand.

14. Design, fittings and furnishings
It is a requirement that each stand area must have constructionally defined borders separating it from neighbouring stands. If you do not have your own stand construction system or if you do not rent such a system via Messe Karlsruhe, then stand separation partitions (back and side panels) are mandatory. Such stand separation partitions are subject to a fee which is not included in the stand rental. Please note that furnishing the stand is mandatory for all stands. Should you not order stand separation partitions, please refer to the Online Service Center (OSC). If you do not order stand separation partitions but your stand space is surrounded by partitions of your neighbours or by existing partitions, then you will be charged for those partitions on the terms specified in the Online Service Center (OSC). Approx. 5 cm shall be deducted from the width of an allocated stand, unless you have specifically requested closer width on account of your stand construction. For safety reasons, stand separation partitions in basic stand construction are secured by support partitions which may only be removed by the organiser’s co-tracing company upon securing the structural stability of the separation partitions. The exhibitor is liable for any damage resulting from failure to ensure the renewed structural stability of stand separation partitions after the dismantling of his stand. The exhibitor shall submit drawings and sketches

Intelligent Urban Transport Systems

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(stand construction, excluding floor space and VAT)
Maxima 40 Basic package € 76 per sqm
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Two-level stands are subject not only to the stand rental but also to another 50% for the upper level.

13. Stand space
Minimum stand space shall be of 12 sqm. Smaller stand space can only be leased if this has been arranged with the trade fair / exhibition management and if such space results from the layout planning. Any structural columns that are located within the stand space shall form part of the stand.

The final rental invoice shall be based on the dimensional survey taken by the trade fair / exhibition management. Each square metre or part thereof shall be charged in full, and the stand space shall generally be calculated as a rectangle, irrespective of installations, minor deviations, etc.

14. Design, fittings and furnishings
It is a requirement that each stand area must have constructionally defined borders separating it from neighbouring stands. If you do not have your own stand construction system or if you do not rent such a system via Messe Karlsruhe, then stand separation partitions (back and side panels) are mandatory. Such stand separation partitions are subject to a fee which is not included in the stand rental. Please note that furnishing the stand is mandatory for all stands. Should you not order stand separation partitions, please refer to the Online Service Center (OSC). If you do not order stand separation partitions but your stand space is surrounded by partitions of your neighbours or by existing partitions, then you will be charged for those partitions on the terms specified in the Online Service Center (OSC). Approx. 5 cm shall be deducted from the width of an allocated stand, unless you have specifically requested closer width on account of your stand construction. For safety reasons, stand separation partitions in basic stand construction are secured by support partitions which may only be removed by the organiser’s co-tracing company upon securing the structural stability of the separation partitions. The exhibitor is liable for any damage resulting from failure to ensure the renewed structural stability of stand separation partitions after the dismantling of his stand. The exhibitor shall submit drawings and sketches
of the intended stand construction. To set up his own marquees, pavilions and/or roofed-over facilities on outdoor premises, the exhibitor requires a permission which shall be dependent on the prior submission of a draft of the intended stand construction. Any decoration material used by the exhibitor shall be flame-retardant and must comply with all other police regulations. Any damage to partitions and flooring and any modifications to the rented stand space by the exhibitor or his staff or his agents shall be the exhibitor’s liability. Any compensation claims resulting from such damage shall be billed separately. The exhibitor shall notify the trade fair / exhibition management of any contracted design companies and/or companies which supply the exhibitor with the exhibitor’s expense. The trade fair / exhibition management accepts no liability for damage due to technical faults resulting from supply fluctuations, power cuts or force majeure or due to power disruptions effects on the orders of the fire department, police or public utilities.

15. Assembly and dismantling
The exhibitor shall receive the access details for the Online Service Center (OSC) in good time in order to prepare all activities on the basis of the space plan.

16. Exhibitors’ badges
Exhibitors’ badges are issued by the office of the trade fair / exhibition management or sent off in good time prior to the exhibition. 2 exhibitors’ badges will be issued free of charge for stands of up to 10 sqm, and 1 free of charge for each further 10 sqm, up to a maximum of 10 exhibitors’ badges. Further badges can be issued subject to a charge. Please refer to the relevant forms in the Online Service Center (OSC).

17. Exhibitors’ directory
The organiser issues an official trade-fair publication. The obligatory entries comprise basic details (company name, address, e-mail, address, hall, stand no.) in the alphabetical directory, in the product directory (company name, hall, stand no.) and on the website. Where applicable, the exhibitor may also be mentioned via social media channels. That entry will only be provided if registration has been received on time. Further entries are possible against payment of fees. Please refer to the Online Service Center (OSC).

18. Animals
Animals are not allowed at the event. The sole exception are guide dogs accompanying blind visitors [proof of medical necessity must be provided in the form of a disability card].

19. Sale/Distribution
The sale/distribution of goods and services is only permitted when specifically stated in the permit and only when such sales/distribution activities are performed in the rented stand area. The exhibitor must comply with all the relevant requirements, particularly those pertaining to price labelling. Procurement of compliance and certification with necessary official permits [such as those from the relevant trade and/or health authorities] is solely the responsibility of the exhibitor. Conventions entitle Messe Karlsruhe, after the closing of the fair, to close the stand immediately and to exclude the exhibitor from participation in the event and possibly any subsequent events. The exhibitor remains liable for the full price of any dulling nonetheless and shall have no claim for damages in this respect.

20. Photography
The trade fair / exhibition management is entitled to authorise staff to make drawings, video recordings and photographs of trade fair stands and exhibits and to use the resulting material for promotional purposes. The exhibitor shall waive all objections arising from his rights of ownership and rights of use. Others persons require express written permission from the trade fair / exhibition management for recordings of any kind.

21. AUMA fee
Net fees of € 0.60 per square metre for indoor space and outdoor space are levied for the Association of the German Trade Fair Industry (AUMA). This amount shall be invoiced along with the stand rental. AUMA upholds the manifold interests of German industry in matters of exhibitions and trade fairs.

22. Technical facilities
Requests for electricity, water, compressed air, telephone connections, light and heating depend on the size and type of the order. Only valid orders are received on time via the Online Service Center (OSC). A sufficient amount of general illumination will be available. However, the exhibitor can ask for additional electric lines to be installed at a respective charge. Charges for such lines shall be based on the nearest connection point from the relevant stand. The installation of supply lines may only be entrusted to contractors licensed for this purpose by the trade fair / exhibition management. The use of electricity, water and gas within the rented space and the use of the equipment rented by the exhibitor’s expense. The trade fair / exhibition management accepts no liability for damage due to technical faults resulting from supply fluctuations, power cuts or force majeure or due to power disruptions effects on the orders of the fire department, police or public utilities.

23. Terms of payment
Rent for stand space (stand rental) and all other charges are net prices and exclusive of statutory value added tax and/or statutory fees. In case of delayed payment, a contractual penalty of € 500.00 + VAT.

24. Advertising
Active advertising outside the rented stand is not permitted except for the onsite advertising services offered by Messe Karlsruhe. In the event of violations, the trade fair / exhibition management reserves the right to take immediate action. It may also cancel existing agreements for subsequent events on the grounds that essential requirements for contractual fulfilment are no longer met.

25. Prevention of accidents
It is mandatory for the exhibitor to ensure that his exhibited machinery, equipment, devices, etc. have safety devices that comply with the accident prevention regulations of the relevant trade association. Any personal injury or property damage that occurs as a result of the exhibitor’s negligence or fault shall be the exhibitor’s liability. Any compensation claims resulting from such damage shall be billed separately. The exhibitor shall notify the trade fair / exhibition management of any contracted design companies and/or companies which supply the exhibitor with the exhibitor’s expense. The trade fair / exhibition management accepts no liability for damage due to technical faults resulting from supply fluctuations, power cuts or force majeure or due to power disruptions effects on the orders of the fire department, police or public utilities.

26. Cleaning
The cleaning of outdoor exhibition premises and halls shall be conducted by the trade fair / exhibition management. The exhibitor undertakes to keep the 30 sqm of the fair / exhibition rental. Packaging and similar materials shall not be stored in halls.

27. Insurance and security
The exhibitor shall be liable for any personal injury and property damage caused in the stand by his staff or his agents. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate. In the event of continuing arrears despite a reminder the trade fair / exhibition management shall be entitled to charge default interest at the statutory rate.

28. GEMA
The exhibitor shall contact GEMA (German Society for Musical Performing Rights and Mechanical Reproduction Rights) in the following cases: use of live music, band music, records, cassettes, CDs, DVDs, presentations of films with sound or videos with music or in the event of membership of the Interest Group of German Trade Fairs and Exhibition Cities, which become part of the contract between organiser and exhibitor, the trade fair / exhibition management accepts no liability for damage caused by fire, burglary, theft, riot, war or other similar events, the exhibitor shall be expressly instructed to procure insurance from an insurance company for the duration of the exhibition. In view of the substantially reduced rates that are available, it is recommended that exhibitors join this agreement. Should the exhibitor wish to obtain special chargeable stand security, then this shall be conducted exclusively by companies commissioned for this purpose by the trade fair / exhibition management on the terms which are applicable at the time. The relevant forms can be found in the Online Service Center (OSC).

29. Data protection
The personal data which you have provided will be processed in the context of fulfilling the contract. In this context, the data may also be passed along to third parties (service partners) insofar as this may be necessary to fulfill the contract. The processing of the data occurs according to article 13, paragrap 1, of the General Data Protection Regulation (GDPR). Moreover, your data will be used in legitimate interest for direct advertising according to article 6, paragraph 1, lit f DSGVO. You can find further information at: www.messe-karlsruhe.de/ds-gaue-s

30. Domiciliary rights
The trade fair / exhibition management exercises a domiciliary right on the outdoor premises and in the exhibition halls. Instructions of the trade fair / exhibition management, their employees and their stewards shall be observed.
31. Recognition of the terms and conditions of exhibition and the house rules

By registering for participation in the exhibition, the exhibitor bindingly recognises these Special Terms and Conditions for Participation, the General Exhibiting Guidelines for Trade Fairs and Exhibitions of IDFA Members and the House Rules both for himself and for his agents. In the event of a violation, the trade fair / exhibition management shall be entitled to remove the faults or disruptions at the expense of the relevant exhibitor and to close down the stand without compensation.

If the provisions of these “Special Terms and Conditions for Participation” differ from the corresponding provisions of the “General Exhibiting Guidelines for Trade Fairs and Exhibitions of IDFA Members”, the provisions of the “Special Terms and Conditions for Participation” shall always take precedence.

32. Period of limitation

All contractual and pre-contractual claims of the exhibitor towards the trade fair / exhibition management shall come under the statute of limitation for a period of 6 months. This period shall start on the working day after the end of the exhibition.

33. The place of jurisdiction and performance is Karlsruhe.

German law applies.

34. Voidance

Should any of the aforementioned provisions be or become invalid, then this shall not affect the validity of the remaining Special Terms and Conditions for Participation or the entire agreement. Should one of these provisions be invalid, then the parties agree that it shall be replaced by whatever provision comes as close to it as possible in terms of its economic meaning and purpose.
General Exhibiting Guidelines for Trade Fairs and Exhibitions of IDFA Members*

In the event of any non-conformity, the following regulations shall apply in the undermentioned order (if available):

A. Individual binding agreements of the organizer
B. Decision of the competent committee of the organizer
C. General Exhibiting Guidelines

01. Participants

01.01 The participants in trade fairs and exhibitions shall be divided into exhibitors, co-exhibitors and additionally represented companies. They shall hereinafter be called “participants” for short.

01.02 The admission of one participant shall be possible in exceptional cases and shall entail the organizer to charge a special fee. In exceptional cases, however, co-exhibitors need to be in a position to ensure that the co-exhibitor(s) complies with the obligations upon the exhibitor.

01.03 Exhibitors, co-exhibitors and additionally represented companies.

An exhibitor is anyone who takes part in a trade fair or exhibition with the aim of exhibiting and the right to place exhibits on the exhibitor’s stand. An exhibitor shall also be regarded as anyone who takes part in a trade fair or exhibition as a representative on the application form. The organizer shall negotiate solely with this authorized representative. If several exhibitors rent a stand together, every one of them shall be jointly and severally liable to the organizer.

01.04 An exhibitor shall be obliged to comply with relevant labour and trade legislation, environmental protection regulations, fire protection regulations, accident prevention regulations and the provisions of competition law. The exhibitor shall also personally comply with EU Regulations No. 2959/2001 and No. 881/2001, especially in regard to finance and personnel.

02. Registration

02.01 Anyone wishing to register (participation and ordering of a stand for a trade fair or exhibition “hereinafter called a “participant”) shall apply for admission in accordance with the form, which shall be completed in full and signed with legally binding effect. This application shall be regarded as a contract offer from the exhibitor, which requires acceptance by the exhibitor. Submission of the application form shall constitute no grounds for admission to the fair.

02.02 By submitting the application form, the exhibitor hereby accepts the “General Exhibiting Guidelines” and, if available, the “Special Exhibiting Conditions” applicable to the particular event, the “House Rules” and the “Technical Regulations” applicable to the event. The exhibitor shall also extend to the persons employed by the exhibitor at the event, other participants registered under the exhibitor’s name and the persons responsible for the show and the stand, as well as anyone whom he employs at the event, his other registered participants and other agents. In the event an infringement of this provision is established, the exhibitor shall be obligated to cease these appearances attributable to the exhibitor and take all necessary measures in respect of any such other persons.

02.03 The exhibitor shall be obliged to comply with relevant labour and trade legislation, environmental protection regulations, fire protection regulations, accident prevention regulations and the provisions of competition law. The exhibitor shall also personally comply with EU Regulations No. 2959/2001 and No. 881/2001, especially in regard to finance and personnel.

03. Admission

03.01 The organizer shall take a decision, if necessary in agreement with the respective committees, regarding the admission of the exhibitor. The conditions for admission shall be named in the tender and the regulations. In the event of any non-conformity, the following regulations shall be given consideration in the order mentioned below:

A. Contractual admission

A contract shall come about with the admission of the exhibitor [see subdivision 02.01, sentence 3].

03.02 By submitting the application form, the exhibitor hereby accepts that his data being recorded, processed and used for the purpose of organizing the event and for purposes of advertising, market research or opinion research – in accordance with the latest version of the Data Protection Act – and to these data being made available to the House Rules and the Technical Regulations applicable to the event. The exhibitor hereby give his consent in this respect, unless he has filed an express objection. The exhibitor shall also be obliged to take part in electronic visitor recording and evaluation programmes, and shall agree to the publication of information relating to his participation via electronic media, including the Internet.

04. Space assignment

04.01 Every exhibitor who applies for a stand shall be allocated a stand in the exhibition and takes part in this event with their own personnel and their own products or services.

04.02 The organizer shall admit participants to the event by issuing written confirmation of participation along with the space assignment, which shall confirm the conditions of space assignment. The participant shall hereby be obliged to comply with these conditions and the obligations upon the exhibitor. A written application for the inclusion of a co-exhibitor shall be sent to the organizer showing the full name and the names of contact persons.

05. Registration deadline

In all cases, however, the admitted exhibitor shall be liable for ensuring that the co-exhibitor(s) complies with the obligations upon the exhibitor. Any agreements and arrangements requiring written confirmation from the IDFA member in question to take effect.

06. Fees, payment deadlines and terms, issuer’s right of lien

06.01 The admission fee shall be charged on a pro rata basis for the space assigned and takes into account the stipulated dates. The payment deadline shall be regarded as any provision for taking possession of the assigned stand space and for handling over the participants. No provision shall be made for deferral of payment in the event of any deviation from this regulation. Obligations to the invoice may only be taken into account if they are sent in writing within 14 days after the receipt of the invoice. When sending the invoice, the organizer shall draw the exhibitor’s attention to this entitlement to offset and set-off against the invoice in question. The payment deadline shall be stated separately on the invoice.

06.02 An AUMA service fee amounting to €0.60 per square metre of stand space shall be charged for the access of the visitor association of the German Trade Fair Industry (AUMA), Littenstrasse 9, 10179 Berlin. This service fee shall be listed separately on the invoice.

06.03 All invoice amounts shall be transferred in Euro without any bank charges or deductions quoting the current number and invoicing date. If the participant does not pay the invoice to the organizer, in order to pay on time, the organizer shall be entitled to charge interest amounting to the interest rate which he would have paid for taking out corresponding loans, but at least 8 percent above the current base interest rate. The fee of €3.50 for the incorrect payment shall be charged. In the event an exhibitor fails to comply with his payment obligations on time, the exhibitor shall reserve the right to assert claims for statutory interest after the due date [§ 353 of the German Commercial Code], any further damage caused by default and other rights arising from those Exhibiting Conditions. The participant shall hereby agree that the exhibitor shall be entitled to sell the products and services, if the stand space is not taken up by the participant nominated by the exhibitor. If the respective participant should not make use of the stand space, the exhibitor shall be entitled to sell the products and services, if the stand space is not taken up by the participant nominated by the exhibitor. If the respective participant should not make use of the stand space.

07. Non-participation by the participant

07.01 In the event of non-participation, the participant shall be obliged to pay the full cancellation fee [see subsection 01.04].

07.02 In event of non-participation, the participant shall be entitled to reassign the stand space not used by the participant if the latter does not take part in the event. The organizer shall be entitled to change the stand at the participant’s expense or terminate the contract immediately according to section 17 for good cause.

07.03 The organizer shall be entitled to change the stand at the participant’s expense or terminate the contract immediately according to section 17 for good cause.

07.04 The organizer shall have the right, after granting a reasonable period of grace with consideration of the circumstances and the remaining time, to terminate the contract with immediate effect according to section 17 for good cause.

07.05 The participant shall be entitled to sell the products and services, if the stand space is not taken up by the participant nominated by the exhibitor.

07.06 The organizer shall be entitled to sell the products and services, if the stand space is not taken up by the participant nominated by the exhibitor.

08. Change of date, location, change of its duration or – if necessitated by space conditions, police instructions or other compelling reasons – move the stand space assigned to the participant, change its dimensions and/or limit the stand space. Any change in regard to the venue or its time or any other change shall become an integral part of the contract when the participant is notified accordingly. In this case, the participant shall be entitled to withdraw from the contract within 14 days after receipt of the notification. The participant shall be entitled to sell the products and services, if the stand space is not taken up by the participant nominated by the exhibitor.

08.05 The organizer shall be entitled to sell the products and services, if the stand space is not taken up by the participant nominated by the exhibitor.

09. Compensation claims against the organizer shall be excluded in this case, unless the change was due to gross negligence or intent on the part of the organizer or his agents.

08.06 The participant is not entitled to withdraw from the contract with the organizer for another reason in which case all exhibitors who are not entitled to claim full or partial reimbursement or waiver of the participation fee.

09. Site construction, fitting

09.01 All exhibition stands and other event areas shall be measured and marked by the organizer. In case of doubt, the organizer shall have the right to make a final decision [§ 315 of the German Civil Code].

09.02 The participant shall be obliged to build a trade fair stand on an exhibition stand (his rental exhibition space). The stand shall be occupied on time, but at the latest 24 hours before the start of the event. If the participant does not occupy the stand on time, the organizer may terminate the contract immediately according to section 17 for good cause.

09.03 Exhibits, stand equipment and/or other items, which were not shown on the application form or whose appearance, small, lack of cleanliness, noise or other characteristics create an unreasonable nuisance or disturbance affecting the smooth running of the event or which otherwise turn out to be unsuitable for the purpose of exhibiting, shall be regarded as tenancy amount to a case of force majeure – unless they only last for a short period caused by the exhibitor. In the event of such cases, the exhibits, stand equipment and/or other items, that are not suitable for exhibiting, shall be removed immediately at the request of the organizer. If these items are not removed at once, the organizer shall have the right, after granting a reasonable period of grace with consideration of the circumstances and the remaining time, to terminate the contract with immediate effect according to section 17 for good cause.

09.04 The organizer shall be entitled to close down the trade fair stand or an exhibition stand (his rental exhibition space) if the site construction and fitting has not been completed.

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09.06 The organizer shall have the right, after granting a reasonable period of grace with consideration of the circumstances and the remaining time, to terminate the contract with immediate effect according to section 17 for good cause.

09.07 The construction of the stand shall be completed at the latest before the end of the construction times stipulated.

*The IDFA is the interest group of German trade fairs and exhibition cities. Its members are the trade fair companies in Bremen, Dortmund, Eisen, Friedrichshafen, Hamburg, Karlsruhe, Leipzig, Offenbach, Pirmasens, Saarbrücken and Stuttgart. IDFA members issue these guidelines together on a voluntary basis in the interest of ensuring fair and equal treatment for all exhibitors. Members are free to enter into agreements with exhibitors that diverge from these guidelines. Such agreements and arrangements require written confirmation from the IDFA member in question to take effect.

Bremer Dom Hagen Düsseldorf Halle 1 Hamburg Friedrichshafen Karlsruhe Leipzig Offenbach Pirmasens Saarbrücken Stuttgart
17.02 If the contract is terminated for good cause, the organizer shall be entitled to close down the participant’s stand immediately and request the participant to dismantle the stand straightaway and vacate the stand space.

18.01 In the case of gross negligence, the organizer shall only be liable for the actions of his legal representatives or managers, and except in the case of material contractual obligations (cardinal obligations) or in the event of loss of life, physical injury or damage to health.

18.02 In the case of slight negligence, the organizer shall only be liable for the violation of material contractual obligations or in the event of loss of life, physical injury or damage to health.

18.03 The organizer shall only be liable for the damage for which it cannot be shown that the organizer is at fault, for foreseeable damage which can typically be expected to arise.

18.04 If the organizer is in cases of minor neglgesce, his liability shall be limited to €10,000.

18.05 The organizer’s liability without fault for already existing defects in accordance with § 366 (1) of the German Civil Code (e.g. stand equipment) and for any subsequent losses of the partner shall be further limited according to the description of the event.

18.06 Damage shall be reported in writing immediately to both the police and the organizer. In the event of damage, the organizer shall only pay compensation amounting to the present value on presentation of written documentary evidence. Here, too, statutory provisions shall apply.

18.07 Compensation for damages shall be excluded if the organizer’s insurance company refuses to pay for the damages due to the late submission of a damage report by the participant.

18.08 This shall also be the case if the damage to the participant caused by the participant himself, his employees, authorized representatives or exhibitors and stand fittings. In the case of lump-sum compensation claims, the organizer shall still be entitled to prove that the participant suffered higher damage. The participant shall be entitled to prove that no damage occurred or that the damage was much less than that stated in the lump sum.

18.09 If the participant is an event organizer within the meaning of the Sample Assembly Ordinance (MVSStättVO) and according to the latest version of the State Assembly Ordinance, he shall be responsible according to the Sample Assembly Ordinance (MVSStättVO), especially section 38 (1), (12) and (14), and the relevant provisions of the particular State Assembly Ordinance. The organizer shall be obliged in this case to release the organizer and his agents from any damage claims and administrative fines based on their operator liability according to section (5) of the Sample Assembly Ordinance (MVSStättVO) or the relevant provisions of the particular State Assembly Ordinance. The provisions of subsection 18.01 shall not be affected.

18.10 The organizer shall bear no risk whatsoever in respect of the participant. The participant is expressly referred to the possibility of taking out his own insurance coverage. Every participant shall have the possibility of acquiring extensive insurance coverage on the basis of general contracts concluded by the organizer with a specialized insurance company.

19. Saving clause, statutory limitation, right of retention

19.01 If one of the clauses of these General Exhibiting Guidelines or is becomes invalid or unenforceable, the validity of the remaining clauses remains unaffected. The contract parties shall be obliged to agree on a new clause filling the gap in good faith to such an extent that the contract of the entire agreement between the contracting parties. The German text shall be legally binding.
1. Scope and house regulations

1.1 These house rules apply throughout the exhibition grounds at the Messe Karlsruhe site, the halls and buildings of the Conference Centre at the Festplatz in Karlsruhe (Stadthalle, Schwarzwaldhalle, Kenzerthaus and Gartenhalle), and to sectioned-off event areas at the Festplatz. In the following, these halls, buildings and open-air spaces are referred to as ‘places of assembly’.

1.2 These places of assembly are private property and subject to the house rules of Messe Karlsruhe. Any changes to the premises will be announced to the participants in good time. The new rules will apply to the respective event. Messe Karlsruhe reserves the right to change the house rules during the event.

1.3 The house rules apply to all visitors, exhibitors, tenants, service providers and all other persons unless otherwise specified in an individual agreement. They do not apply to employees of Messe Karlsruhe.

1.4 Possible consequences of an infringement of these house rules:

- Theft of property
- Exclusion from the premises
- Claim for damages

A refund of entrance fees is excluded in these cases.

1.5 Additional event-specific regulations are announced by posters or other means (Internet, entry tickets, etc.).

2. Right to enter and remain on the premises

2.1 The right to enter and remain on the premises shall only be granted to persons who can show either a valid entry ticket, an accreditation valid for the day of the event or other access authorisation. Any visitor is entitled to enter and remain on the premises.

2.2 Persons are only permitted to remain in the buildings for the times and purposes specified by the access authorisation. The access authorisation must be carried until the person leaves the premises and be shown to security personnel upon request. The proper display of the access authorisation will be a criterion for the right to enter.

2.3 Persons wishing to purchase an entry ticket may access the ticket office area.

2.4 Children and young people under the age of 14 must be accompanied by a parent, guardian or other responsible person. Otherwise, the provisions of the German Youth Protection Act (Jugendgefährdungsgesetz) apply.

2.5 For security reasons, Messe Karlsruhe may prohibit the taking of bags and rucksacks into the premises and require bags, rucksacks and coats to be deposited in the cloakroom for the standard fee of up to € 2. If no prohibition of this type is in operation, visitors must be aware that security personnel may conduct bag and body searches and that containers, coats, jackets and caps are not allowed in other premises and are subject to confiscation.

2.6 Access to the premises will not be granted to persons who:

- have no valid age authorisation
- are clearly under the influence of alcohol or drugs
- have the obvious intention of disrupting the event
- refuse to cooperate with security checks
- are carrying prohibited goods (see 5.11) or
- have been banned from the premises.

If access has already been granted, violation of the above or other house rules of the place of assembly may result in expulsion from the premises.

In these cases, a refund of entry fees is excluded.

2.7 For security reasons, Messe Karlsruhe may order the closure and evacuation of rooms, buildings, portable structures or open spaces and/or the termination of events. The instructions of the security personnel and/or the evacuation assistants must be followed. In this case, a refund of entry fees must be claimed from the organiser within 14 days. The refund is excluded if the claim is submitted after this deadline.

3. General rules of conduct

3.1 Every person must behave in such a way that no other person is harmed, endangered, harassed or obstructed more than is unavoidable under the circumstances.

3.2 The instructions of supervisory and security personnel as well as official emergency services must be followed.

3.3 The facilities on the premises must be treated with care and respect.

3.4 Waste, packaging materials and empty containers must be disposed of in the receptacles provided.

3.5 Escape and rescue routes as well as safety equipment, such as fire alarms, fire extinguishing equipment and smoke detectors, must be kept clear at all times.

3.6 Objects found on the premises must be handed in at the information counter. Injuries to persons or damage to property must be reported immediately.

4. Vehicle traffic

4.1 The driving of vehicles on the premises requires a permit issued for this purpose.